

Chaoyang University of Technology

Application Form for Degree Examination of Graduate Students

Academic Year Semester

Date of application: (Day/Month/Year)

Name		<input type="checkbox"/> Master's program <input type="checkbox"/> doctoral program				
Student ID		Department	year	section		
Title of the thesis (Chinese/ English)						
signature of Instructor						
Test Date		Test Place				
Background information of thesis advisory committee members						
Names of the thesis advisory committee members	Credentials of thesis advisory committee members		On-campus/ External thesis advisory committee members	Education	Contact number:	Remarks
	Current department	Job Title				
Head of the department						
Review		Admissions Section, Office of Academic Affairs				
<input type="checkbox"/> Test Date <input type="checkbox"/> The person named is currently enrolled		officer	Director	Dean of Academic Affairs		

1. Time period for applying for graduation examination: Students may apply after they have completed registration for the current semester. The application period ends on the final deadline for an approved suspension as designated by the academic calendar.
2. Procedure for applying for graduation examination: Graduate students must complete the degree examination application, and obtain the signature and approval of their dissertation advisor. After the department completes the preliminary graduation assessment, the application form must first be signed by the Department Chair before it is submitted to the Office of Academic Affairs for a secondary assessment. The degree examination may be conducted only after the aforementioned procedures have been completed.
3. Deadline for graduation examination Finish graduation examination within the semester as indicated by the school calendar.
4. Three to five thesis advisory committee members are required for master's graduate examination. Five to nine thesis advisory committee members are required for doctoral graduate examination. External advisory committee members must account for one-third of the total members.
5. Graduate students enrolled in 2017 must finish the Research Ethics Education Online Program and pass the course final exam, getting the certificate of the Research Ethics Education Center before their graduate degree exam application.