

朝陽科技大學 114 學年度第 1 學期大學部應屆畢業生

申請英文畢業證書申請單【限預計可畢業申請】

Chaoyang University of Technology

Application for an English Graduation Certificate

(only for Undergraduate Graduates of 1st Semester of Academic Year 2026)

114.11.19

姓名(Chinese Name) :		學號(Student No) :			
英文名字(English name) :		(請附護照影本 please attach copy of passport)			
申請項目 (請勾選) Application item (please tick)	每份工本費 Charge/copy	份數 No. of copy	金額 Amount	金額小計 Subtotal amount	
<input checked="" type="checkbox"/> 1.英文畢業證書, 附贈 2 份影本 Graduation Certificate (English Version), including 2 free copies	100 元 NT\$100	限 1 份 Limited to One Only	100 元 NT\$100		
<input type="checkbox"/> 2.英文畢業證書影本 Copy of Graduation Certificate in English	10 元 NT\$10				

- 註：1.請攜帶護照電子檔或影本（有英文名字那頁），驗後將歸還，無護照者切勿申請。
Please bring an electronic file or copy of your passport (the page with your English name printed). The file/copy will then be returned after checking. Non-passport holders are not eligible to apply.
- 2.若需成績單或排名者，可至〔行政大樓或管理大樓〕1樓自動化繳費機列印。
You can print transcripts or ranking at the automated payment machine located at 1F of Administration Building or Management Building.
- 3.至〔行政大樓或管理大樓或第一宿舍〕1樓自動化繳費機繳費（選取『其他教務文件繳費』，輸入全部應繳金額），並於115年1月16日(星期五)前將本清冊擲回【行政大樓2樓註冊組】辦理。
Please pay the fee at the automated payment machine located at 1F of Administration Building or Management Building, select "other payment" and enter the total amount that should be paid. **Please submit this form before Jan 16 (Friday) to the Admissions Section at 2F of Administration Building for processing.**
- 4.本申請單申請項目，將連同中文畢業證書一起送予系辦；畢業證書於畢業典禮當日可至系辦領取；若有修習低年級課程且關係到畢業資格者，於115年1月29日始得領取。
Your applied items together with the Chinese version of Graduation Certificate will be available for collection on graduation day at your department. If you have attended the course of lower-level-class that might affect the eligibility of graduation, you will be able to get the certificate from Jan 29th.
- 5.本校為辦理申請證書之目的，蒐集之個人資料(C001 辨識個人者、C003 政府資料中之辨識者)及護照影本，於提出申請至完成期間，於本校僅供學籍及確認身分之用，若未提供正確完整之資料，將無法完成申請。你得依個人資料保護法第3條行使查閱、更正個資等當事人權利，行使方式請洽本校(04)23323000 註冊組(轉 4013~4019)。
The personal information (C001 Type for identifying individuals & C003 Type for identifying in government data) and copy of passport that Chaoyang University of Technology collected are only used for processing your application and confirming your student status and identity. Application would not be processed for submission of incomplete information. You have the right to inquire and correct your personal information according to Article 3 of the Personal Data Protection Act. For details please contact the Admissions Section of CYUT at (04) 23323000 ext. 4013-4019.

註冊組
填寫
By
Admissions
Section

◎本次計_____人申請，合計金額_____元
A total of _____ students have applied this time.
Total Amount : _____

收據號碼 Receipt No.