CHAOYANG UNIVERSITY OF TECHNOLOGY

ACADEMIC REGULATIONS

CHAPTER I
GENERAL PROVISIONS

Article 1

Chaoyang University of Technology (hereinafter referred to as "the University") shall formulate the "Academic Regulations of Chaoyang University of Technology" (hereinafter referred to as "these Regulations") pursuant to the University Act and its Enforcement Rules, the Degree Conferral Act, and other relevant laws and regulations, in order to govern matters concerning students' academic status and other related affairs.

Degree programs established pursuant to Article 11 of the University Act shall apply the provisions of these Regulations mutatis mutandis according to the respective type of program established.

CHAPTER II
ADMISSION

Article 2

The University shall publicly recruit, each academic year, first-year students for four-year undergraduate programs and third-year students for two-year undergraduate programs; first-year students for master's and doctoral programs of each department/institute; and students for special programs of the Bachelor's Program for a Second Specialty for Post-Baccalaureate Students. The University may also recruit transfer students to the second and third years of four-year undergraduate programs and to the second semester of the third year of two-year undergraduate programs. The University shall formulate regulations governing transfer student admissions and implement such regulations after submitting them to the Ministry of Education for approval. The admissions brochure shall be separately prescribed.

In accordance with relevant laws and regulations of the Ministry of Education, the University may admit overseas students (including overseas Chinese students, students from Hong Kong and Macao, students from Mainland China, and foreign students) and students of other special statuses. The University's regulations governing the admission of foreign students shall be separately prescribed and submitted to the Ministry of Education for approval; the same shall apply to any amendments thereto.

The recognition of academic qualifications obtained by overseas students referred to in the preceding paragraph shall be handled in accordance with relevant regulations.

Article 3

Applicants who meet any one of the following qualifications and are admitted through public admission procedures may enroll as first-year students in the four-year undergraduate programs of the University:

1. Graduates of public or legally registered private senior high schools or equivalent schools.

2. Applicants who meet the relevant requirements for admission on the basis of equivalent educational qualifications.

Article 4

Applicants who meet any one of the following qualifications and are admitted through public admission procedures may enroll as third-year students in the two-year undergraduate programs of the University:

1. Graduates of public or legally registered private junior colleges or higher-level institutions, or graduates of overseas junior colleges or higher-level institutions whose qualifications are recognized in accordance with the regulations of the Ministry of Education.

2. Applicants who meet the relevant requirements for admission on the basis of equivalent educational qualifications.

Article 5

Persons who have graduated from a university or independent college in Taiwan that is accredited by the Ministry of Education, or from a university or independent college abroad whose qualifications are recognized in accordance with the regulations of the Ministry of Education, and who have obtained a bachelor's degree or higher, and who have completed their military service or have no military service obligation, may, upon being admitted through the University's public entrance examination or admission screening, enroll in the Bachelor's Program for a Second Specialty for Post-Baccalaureate Students and pursue a bachelor's degree.

Article 6

Applicants who meet any one of the following qualifications and are admitted through the University's public admission procedures may enroll as first-year students in the master's programs of the University's departments/institutes:

1. Persons who have graduated from a university or independent college in Taiwan accredited by the Ministry of Education and obtained a bachelor's degree or higher; or persons who have graduated from a university or independent college abroad whose qualifications are recognized in accordance with the regulations of the Ministry of Education and obtained a bachelor's degree or higher; or persons possessing equivalent educational qualifications.

2. Applicants for in-service master's programs shall, in addition to meeting the requirements specified in the preceding subparagraph, be currently employed and possess the required years of relevant work experience.

Article 6-1

Applicants who meet any one of the following qualifications and are admitted through the University's public admission procedures may enroll as first-year students in the doctoral programs of the University's graduate institutes:

1. Persons who have graduated from a master's program at a university or independent college in Taiwan accredited by the Ministry of Education and obtained a master's degree or higher; or persons who have graduated from a master's program at a university or independent college abroad whose qualifications are recognized in accordance with the regulations of the Ministry of Education and obtained a master's degree or higher; or persons possessing equivalent educational qualifications.

2. Senior students in the bachelor's degree programs of the University and master's students who have studied for at least one year and have achieved outstanding academic performance and meet the requirements of the regulations governing direct admission to doctoral study may directly pursue a doctoral degree. The relevant regulations shall be separately prescribed.

Article 6-2

(Deleted)

Article 7

Students of the University and students from foreign countries and Mainland China may pursue double degrees or joint degrees in accordance with the "Regulations Governing the Recognition of Foreign Academic Credentials by Universities," the "Regulations Governing the Recognition of Academic Credentials from Mainland China," and the "Regulations Governing the Implementation of Dual-Degree Programs between the University and Universities in Foreign Countries and Mainland China." The relevant regulations shall be separately prescribed and submitted to the Ministry of Education for record.

Article 8

Admitted freshmen and transfer students shall complete enrollment procedures within the prescribed period. Those who fail to do so within the prescribed period shall have their admission qualifications revoked. Freshmen and transfer students subject to military service obligations shall, upon enrollment, apply for deferment of military service or postponement of call-up in accordance with relevant military service laws and regulations.

Article 9

A freshman who is unable to enroll on time due to serious illness, military service, pregnancy, childbirth, caring for a child under three years of age, or special circumstances may, before the registration deadline, submit academic credentials and relevant supporting documents and apply in writing for approval by the University to reserve admission eligibility for one year. Where necessary, an application for an additional extension may be submitted. No fees shall be charged during the period of reserved admission eligibility. Upon expiration of the reservation period, failure to complete enrollment registration in accordance with regulations shall result in revocation of admission eligibility.

A transfer student who is pregnant, has given birth, or is caring for a child under three years of age and provides supporting documentation may apply to reserve admission eligibility.

A senior high school graduate participating in the "Youth Education and Employment Savings Account Program" who is admitted to the University may apply to reserve admission eligibility for a maximum period of three years. Such period shall not be included in the calculation of the original period of reserved admission eligibility.

A senior high school graduate participating in the "Youth Career Navigation Program" who is admitted to the University may apply to reserve admission eligibility for a maximum period of two years. Such period shall not be included in the calculation of the original period of reserved admission eligibility.

Article 10

Upon admission, freshmen and transfer students shall, within the prescribed period, submit valid documents certifying their educational qualifications and shall submit all required documents and pay all prescribed fees in order to complete registration. Those who fail to register within the prescribed period shall have their admission qualifications revoked. Where a student has legitimate reasons and has applied in advance for deferred payment and obtained approval, the student may enroll first but shall make up the payment within the prescribed period; otherwise, the student's admission qualification shall be revoked.

Students admitted through the master's program screening process who meet the admission requirements may, in accordance with the admissions brochure, apply to register one semester early. However, the applicable study requirements shall be those for freshmen admitted in the original academic year of admission.

Article 11

If a freshman or transfer student commits fraud or cheating in an entrance examination, or if any admission document submitted is forged, falsely obtained, misappropriated, or altered, and such circumstances are verified, the student shall be expelled and no certificate of study or other academic documentation shall be issued. If such circumstances are discovered only after the student has graduated from the University, the University shall, in addition to recovering and revoking the degree certificate in accordance with law, publicly announce the cancellation of the student's graduation qualification.

CHAPTER III
REGISTRATION AND COURSE SELECTION

Article 12

The fees payable by students each semester shall be announced before the beginning of the semester. For students who suspend their studies or withdraw after registration and the beginning of the semester for any reason, tuition and fee refunds shall be handled in accordance with the regulations of the Ministry of Education.

Article 13

Students shall pay all required fees and complete registration, including completion of student loan procedures, within the prescribed period each semester. Students who are unable to register on time due to serious illness, pregnancy, childbirth, caring for a child under three years of age, or special circumstances may, upon submitting supporting documents and obtaining prior approval for leave, defer registration for a maximum of two weeks. Freshmen who fail to register without approved leave or after the approved extension shall have their admission qualifications revoked. Continuing students who fail to register and have not applied for suspension of studies shall be dismissed.

Students within the prescribed period of study shall pay the full amount of tuition, miscellaneous fees, and other fees required by regulations.

Article 14

Students shall select courses in accordance with the University's Course Selection Guidelines, the curriculum plans of their respective departments/institutes, and the course-taking requirements of their respective departments/institutes. The Course Selection Guidelines and relevant precautions shall be separately prescribed. Students selecting courses offered by other universities shall comply with the University's regulations governing inter-university course selection.

Article 15

Students shall add or withdraw courses within the prescribed period each semester. Students may not, through adding or withdrawing courses, cause the number of credits they are required to take to exceed or fall below the prescribed number of credits per semester.

Article 16

Students may not enroll in courses whose class times overlap. Otherwise, all courses with conflicting schedules shall be cancelled.

Article 17

Students who, for special reasons and with approval, repeat courses they have already passed or courses of the same title for which credit transfer has already been approved shall not have the credits earned through such repeated enrollment counted toward the minimum credits required for graduation. This provision shall not apply where individual departments have other regulations.

Article 18

The University may offer courses during the summer vacation as necessary. The relevant implementation regulations shall be separately prescribed.

CHAPTER IV
PERIOD OF STUDY, CREDITS, GRADES AND ASSESSMENT

Article 19

The University adopts an academic-year credit system. In principle, the period of study for four-year undergraduate programs shall be four years, and students shall complete no fewer than 128 credits for graduation. The period of study for two-year undergraduate programs shall be no fewer than two years, and students shall complete no fewer than 72 credits for graduation. The period of study for the Bachelor's Program for a Second Specialty for Post-Baccalaureate Students shall, in principle, be one to two years, and students shall complete no fewer than 48 credits for graduation.

Where necessary, individual departments may apply to the Academic Affairs Council for special approval to increase the total number of credits required for graduation by no more than 20 credits. Students who graduate from a school abroad or in Hong Kong or Macao equivalent in grade level to the second year of a domestic senior high school and are admitted on the basis of equivalent educational qualifications shall, within the prescribed period of study, complete an additional 12 graduation credits. Due to the additional graduation credits, the period of study may, in addition to the originally extended period, be further extended by one year.

Students in daytime bachelor's degree programs who fail to complete the required credits within the prescribed period of study may extend their period of study by a maximum of two years. Students in continuing education programs and in-service programs pursuing bachelor's degrees who fail to complete the required credits within the prescribed period may extend their period of study by a maximum of three years. Students with disabilities may extend their period of study by a maximum of four years.

Students may extend their period of study due to pregnancy, childbirth, or caring for a child under three years of age.

Students pursuing a double major who, upon expiration of the two-year extension of the period of study, have completed the required graduation courses and credits of their primary department but have not completed the professional required courses of their additional department may further extend their period of study by one year.

Article 20

Master's students shall complete no fewer than 24 credits required for graduation, excluding the master's thesis or other approved alternatives. The period of study shall be one to four years.

In-service students and students enrolled in in-service master's programs who fail to complete the required courses or master's thesis within the prescribed period of study may, where appropriate, extend their period of study by a maximum of two years.

Article 20-1

Doctoral students shall complete no fewer than 18 credits required for graduation, excluding the doctoral dissertation or other approved alternatives. The period of study shall be two to seven years.

In-service graduate students who fail to complete the required courses or doctoral dissertation within the prescribed period of study may, where appropriate, extend their period of study by a maximum of two years.

Article 21

Courses and credits successfully completed by students prior to admission shall be processed for credit transfer within the period prescribed by the University and shall meet the following requirements:

1. The course titles and contents are identical.
2. The course titles differ but the contents are identical.
3. The course titles and contents differ but the nature of the courses is equivalent.

Eligibility for credit transfer, advancement to a higher year, the maximum number of transferable credits, and review standards shall be handled in accordance with the University's "Regulations Governing Credit Transfer for Students."

Students may apply for advancement to a higher year depending on the number of credits transferred; however, they shall complete at least one year of study.

Credits earned through continuing education programs that were used as qualifications for freshman admission examinations may not subsequently be transferred as credits after admission. Students admitted on the basis of certificates of continuing education credits for which credit transfer has been approved shall study at the University for no less than one-half of the prescribed period of study for the applicable program and complete no fewer than one-half of the credits required for graduation, and in no event less than one year.

The maximum number of transferable credits shall be as follows: students in four-year undergraduate programs may transfer no more than 88 credits; students in two-year undergraduate programs may transfer no more than 36 credits; and graduate students may transfer no more than one-half of the credits required for graduation by their respective institutes.

Students who previously studied at the University and earned credits may transfer no more than 110 credits if they are undergraduate students, and graduate students may transfer no more than two-thirds of the total graduation credits prescribed by their department/institute.

Where students transfer credits earned through continuing education courses delivered by distance learning, if the number of credits transferred exceeds one-third of the total graduation credits prescribed for the applicable program, a list of such credits shall be compiled and submitted to the Ministry of Education for record.

Credits earned by University students during short-term study programs at Mainland China institutions listed in the Ministry of Education's approved list may be recognized or transferred pursuant to Article 23 of the Enforcement Rules of the University Act, in principle based on 18 hours of instruction constituting one credit. Credits that fail to meet the standards for credit recognition shall not be recognized.

Article 22

In principle, one credit shall consist of 18 hours of instruction. For practicum, laboratory, and drafting courses, in principle, one credit shall consist of one to two hours of instruction per week for one semester.

Article 23

Labor education and physical education are required courses for first-year students of four-year programs and third-year students of two-year programs.

Students in continuing education programs are exempt from labor education.

Article 24

(Deleted)

Article 25

Grades for bachelor's students shall consist of academic performance, including practicum, laboratory work, physical education, and labor education, and conduct. All grades shall be calculated using a percentage grading system. Under the percentage grading system, 100 is the highest score and 60 is the passing score.

For master's and doctoral students, grades shall consist of academic performance and conduct. Conduct grades shall be handled in accordance with the conduct grading standards applicable to bachelor's students. Academic performance shall be graded on a percentage scale, with 100 as the highest score and 70 as the passing score.

Where undergraduate courses are assigned by a department/institute as additional or supplementary courses, 60 shall be the passing score. Such grades shall be included in the academic average for the semester but shall not be counted toward the minimum graduation credits or graduation grade.

For courses of a special nature, upon approval by the department, college/center, University Curriculum Committee, and Academic Affairs Council, an assessment system of "Pass" and "Fail" may be adopted. "Pass" shall constitute a passing grade, while "Fail" shall constitute a failing grade.

The correspondence between percentage grades, letter grades, and grade points shall be handled in accordance with the University's "Regulations Governing Student Academic Performance Assessment."

Article 26

Students who are granted approved leave from semester examinations for legitimate reasons may take a make-up examination; however, only one make-up examination shall be permitted. No further leave of absence may be requested for failure to take the make-up examination for any reason.

Make-up examinations for official leave and bereavement leave shall be graded according to the actual score. For make-up examinations resulting from leave for other reasons, the portion of the score exceeding 60 shall be calculated at 80 percent.

For students whose leave of absence is approved due to pregnancy, childbirth, or caring for a child under three years of age, no deduction shall be made for absences. If the number of hours absent exceeds one-third of the total instructional hours for the semester, the grade for the course may, depending on necessity and the nature of the course, be handled flexibly through a make-up examination or other remedial measures. Scores on such make-up examinations shall be calculated according to the actual score.

Article 27

Where a student is unable to take a semester examination due to serious illness requiring hospitalization and is also unable to take the make-up examination as scheduled, and consequently cannot have the grade entered before the deadline for adding courses in the following semester, the student may submit certification from a public hospital to the Registration Division and, upon approval by the Dean of Academic Affairs, the semester in which the student did not take the semester examination may be retrospectively recognized as a period of suspension of studies.

Article 28

Students who are found to have cheated during an examination shall, in addition to receiving a score of zero for that examination, be subject to appropriate disciplinary action according to the severity of the circumstances and the University's regulations governing student rewards and disciplinary measures.

Article 29

After a student's academic grades have been submitted by the instructor to the Registration Division, such grades may not be changed. However, where there is an omission in recording or a calculation error, grade correction or supplementary entry may be processed in accordance with the University's "Regulations Governing the Submission and Correction of Grades by Faculty."

Article 30

Student academic performance shall be assessed through the following three types:

1. Regular Assessment: Conducted by the instructor from time to time.

2. Midterm Assessment: The method and schedule of assessment shall be determined by the instructor and announced to students enrolled in the course during the first week of the semester.

3. Final Assessment: Handled in accordance with the provisions governing midterm assessment.

Article 31

The semester grade for each course shall be calculated by the instructor based on the results of regular assessment, midterm assessment, and final assessment. After completion of the final assessment for the course, the instructor shall enter students' semester grades into the University's student semester grade entry system within the period prescribed in the University calendar.

Article 32

Students who fail a course shall not be permitted to take a make-up examination and shall not receive credit for the course. A required course that is failed shall be retaken.

Article 33

The semester academic average shall be calculated as follows:

1. The number of credits for each course multiplied by the grade earned in that course shall constitute the grade points for the course.

2. The sum of the credits of all courses taken during the semester shall constitute the total semester credits.

3. The sum of the grade points of all courses taken during the semester shall constitute the total semester grade points.

4. The total semester grade points divided by the total semester credits, including failed courses, shall constitute the semester academic average.

5. For courses assessed as "Pass" or "Fail," only the credits shall be counted; such courses shall not be included in the calculation of the academic average.

The graduation grade shall be calculated as follows:

1. The sum of the total grade points for all semesters, including summer courses, divided by the sum of the total credits for all semesters, including summer courses, shall constitute the academic average.

2. For graduates pursuing a bachelor's degree, the academic average shall constitute the graduation grade.

3. For graduates pursuing master's or doctoral degrees, the average of the academic average and the degree examination score shall constitute the graduation grade.

Where any of the grades referred to in the preceding two paragraphs contain decimal places, the result shall be calculated to the second decimal place, with the third decimal place and beyond rounded according to standard rounding rules.

Article 34

Where a student is absent without authorization from any regular, midterm, or final assessment, the grade for the portion missed shall be recorded as zero.

Article 35

Where courses are subject to prerequisite requirements, students who have not completed the prerequisite course or who have failed the prerequisite course may not take the subsequent course without approval from the course instructor and department chair. Otherwise, the grades earned in such subsequent courses shall not be recognized.

CHAPTER V
LEAVE OF ABSENCE, SUSPENSION OF STUDIES, RESUMPTION OF STUDIES AND WITHDRAWAL

Article 36

Students who are unable to attend classes for any reason shall apply for leave from the Office of Student Affairs.

Failure to attend class without approved leave shall constitute an unauthorized absence.

Article 37

Students who need to travel abroad for research, training, study, participation in international skills competitions, conferences, or other significant reasons may submit an application for overseas travel. Regulations governing academic affairs and academic status during the period of overseas travel shall be separately prescribed.

Article 38

Course instructors may deduct points from students' grades based on their records of approved leave and unauthorized absences.

Article 39

Students in any of the following circumstances shall be required to suspend their studies:

1. From the first day of classes, the student's total hours of unauthorized absence reach one-third of the total class hours for the courses taken during the semester. Total class hours shall be calculated by multiplying the weekly class hours by the number of instructional weeks in the semester. Fourth-year students taking nine or fewer credits during the semester, and students taking leave due to pregnancy, childbirth, or caring for a child under three years of age, shall be exempt from this provision.

2. The student has seriously violated the University's regulations governing student rewards and disciplinary measures and the Student Affairs Committee has resolved that suspension of studies is warranted.

3. The student has failed to complete course selection in accordance with regulations within one week after the deadline for adding and withdrawing courses.

Article 40

Students applying for suspension of studies due to serious illness, as certified by a public hospital or teaching hospital, or due to a serious accident or circumstance, shall obtain the consent of a parent or guardian. Upon approval by the Dean of Academic Affairs, the student shall complete the withdrawal-from-campus procedures with the Registration Division and obtain a Certificate of Suspension of Studies.

Article 41

Students whose suspension of studies is required under Article 39 of these Regulations shall complete the withdrawal-from-campus procedures with the Registration Division and obtain a Certificate of Suspension of Studies.

Article 42

Suspension of studies shall generally be granted for one semester, one academic year, or two academic years. Students who are unable to resume their studies in a timely manner due to serious illness or other reasons and apply for an additional suspension may, upon approval by the University, be granted an extension; however, the extension shall not exceed two academic years.

Students applying for suspension of studies during a semester shall submit their applications before the deadline specified in the University calendar.

Students who are conscripted for military service during their period of suspension shall submit a copy of the military service call-up order to apply for an extension of the suspension period. Upon completion of military service, they shall submit their discharge order to apply for resumption of studies.

Students may apply for suspension of studies due to pregnancy, childbirth, or caring for a child under three years of age by submitting supporting documentation, and such period shall not be counted toward the maximum period of suspension.

Freshmen participating in the "Youth Education and Employment Savings Account Program" may apply for suspension of studies before the beginning of the semester for a maximum period of three years. Such period shall not be included in the calculation of the suspension period.

Freshmen participating in the "Youth Career Navigation Program" may apply for suspension of studies before the beginning of the semester for a maximum period of two years. Such period shall not be included in the calculation of the suspension period.

Students who fail to resume their studies upon expiration of the suspension period shall be deemed to have withdrawn from the University.

Grades earned before suspension shall not be counted.

Students may not apply for transfer to another department/group during the period of suspension.

Article 43

During the period of suspension, where a student demonstrates outstanding conduct or violates University regulations, the University may, depending on the severity of the circumstances, grant an award or impose disciplinary action.

Article 44

Students on suspension shall complete the procedures for resumption of studies before the expiration of the suspension period. Upon approval, they shall resume their studies in the academic year or semester corresponding to the year or semester of their original department/institute of study.

Students who suspend their studies in the middle of a semester shall, upon resumption, return to the same academic year or semester in which they suspended their studies.

If the student's original department/institute has been reorganized or discontinued, the University shall provide counseling and assist the student in transferring to an appropriate department/institute.

Article 45

Students shall be withdrawn from the University in any of the following circumstances:

1. Failure to register by the prescribed deadline or failure to resume studies upon expiration of the suspension period.

2. For students pursuing a bachelor's degree, the credits of failed courses in a semester amount to one-half of the total credits taken during that semester for three consecutive semesters. Overseas Chinese students, students from Hong Kong and Macao, Mainland Chinese students, foreign students, Mongolian and Tibetan students returning from overseas to pursue further education, Indigenous students, children of personnel stationed abroad, university students with outstanding athletic performance who meet the conditions prescribed by the Ministry of Education, students admitted through recommendation based on outstanding technical skills, students admitted through the Star Project for vocational high schools, and students from offshore islands admitted through selection shall be subject to withdrawal when the credits of failed courses amount to two-thirds of the total credits taken for three consecutive semesters. However, this provision shall not apply to students taking nine or fewer total credits, students with disabilities, or students who are pregnant, have given birth, or are caring for a child under three years of age during the semester.

3. Upon expiration of the prescribed period of study, the student still fails to complete the required courses and credits within the approved extended period of study.

4. A master's or doctoral student fails the degree examination, is ineligible for a retake under the applicable regulations, or fails the examination again after one retake.

5. The student receives a failing conduct grade.

6. The student has enrolled simultaneously at the University and another institution without obtaining approval from the University and thereby holds dual student status. This provision shall not apply to students who, with the University's approval, study at another university pursuant to academic exchange or cooperation agreements and relevant regulations.

7. The student has seriously violated the University's regulations governing student rewards and disciplinary measures and the Student Affairs Committee has resolved to withdraw the student from the University.

8. A doctoral student fails to pass the doctoral degree candidate qualification assessment within the prescribed period.

9. The student voluntarily applies for withdrawal for reasons other than those specified in the preceding subparagraphs.

Article 46

Students falling under the circumstances specified in Article 11 of these Regulations shall be expelled and their student status shall be revoked.

Article 47

Students who voluntarily withdraw or are ordered to withdraw and who have completed at least one semester of study at the University with academic records may be issued a Certificate of Study.

Students who are expelled shall not be issued any certificate or documentation concerning their study and shall not be permitted to re-enter the University through admission examinations.

Students who are subject to withdrawal or expulsion in accordance with these Regulations and who file an appeal pursuant to the University's student appeal system shall not have the original disciplinary action suspended merely because an appeal has been filed, and the original disciplinary action shall remain in effect until the appeal is finally determined. However, currently enrolled students may continue their studies at the University.

Where a student files an appeal in accordance with University regulations and reaches the scheduled graduation date before the case has been concluded, the University shall issue only relevant certification. Upon conclusion of the case, the University shall determine, according to the outcome, whether to withdraw or expel the student or issue the degree certificate.

A student subject to disciplinary action who fails to obtain relief through the University's internal appeal procedure may, in accordance with law, file an administrative appeal and institute administrative litigation. If the original disciplinary action is determined by the competent superior authority or an administrative court to be unlawful or improper, the University shall issue a new disposition.

Where a student is permitted to resume studies pursuant to a new disposition made by the University under the preceding paragraph but is unable to resume studies in a timely manner due to special circumstances, the University shall provide assistance in resuming studies. The period during which the student remained away from the University before resumption may also be processed retrospectively as a period of suspension of studies.

CHAPTER VI
TRANSFER BETWEEN DEPARTMENTS/GROUPS, DOUBLE MAJORS, MINOR PROGRAMS AND ACADEMIC PROGRAMS

Article 48

Students in four-year programs may apply to transfer to another department/group before the beginning of the second academic year. Transfer between departments/groups includes transfer between groups within the same department.

Students applying before the beginning of the third academic year may transfer to the third year of a department/group of a similar nature or the second year of a department/group of a different nature.

For special reasons, students applying before the beginning of the fourth academic year may transfer to the third year of a department/group of a similar nature or to a minor program.

Students in two-year programs may transfer to a related department/group.

Master's students may apply to transfer to another department/institute/group after completing one semester of study.

Students may not transfer between daytime programs and continuing education programs.

Regulations governing transfer between departments/groups shall be separately prescribed.

Article 49

A student may transfer between departments/groups only once. A student who transfers shall complete all graduation requirements prescribed by the receiving department/group before being eligible for graduation.

For students who transfer with a reduction in academic year, any overlapping years of study completed in the two departments/groups shall not be counted toward the maximum period of study permitted by the receiving department/group.

Article 50

The courses and credits that a transfer student is required to make up shall be determined by the chair of the receiving department/group.

Article 51

Students pursuing a minor program at the University or another university shall obtain approval from both the University and the other university. The relevant regulations shall be separately prescribed and submitted to the Ministry of Education for record.

Article 52

Students pursuing a double major at the University or another university shall obtain approval from both the University and the other university. The relevant regulations shall be separately prescribed and submitted to the Ministry of Education for record.

Article 52-1

Students may apply to pursue a credit-based academic program. Regulations governing credit-based academic programs shall be separately prescribed.

CHAPTER VII
GRADUATION AND DEGREES

Article 53

Students pursuing bachelor's degrees who have completed the prescribed period of study, completed all required and elective courses and credits, fulfilled all graduation requirements prescribed by their departments, achieved passing academic performance, and received passing conduct grades in all semesters shall be approved for graduation and awarded a bachelor's degree in accordance with relevant regulations.

Master's students who have completed the required courses, received passing conduct grades in all semesters, submitted a thesis, and passed the master's degree examination conducted by the Master's Degree Examination Committee shall be awarded a master's degree.

For graduate students in the fields of arts, applied technology, physical education and sports, or professional practice, the thesis may be replaced by a work, evidence of achievement together with a written report, a technical report, or a professional practice report.

Regulations governing master's degree examinations shall be separately prescribed and submitted to the Ministry of Education for record.

Doctoral students who have completed the required courses, received passing conduct grades in all semesters, passed the doctoral degree candidate qualification assessment, submitted a dissertation, and passed the doctoral degree examination conducted by the Doctoral Degree Examination Committee shall be awarded a doctoral degree.

For doctoral students in the fields of arts, applied technology, or physical education and sports, the dissertation may be replaced by a work, evidence of achievement together with a written report, or a technical report.

Regulations governing doctoral degree examinations shall be separately prescribed and submitted to the Ministry of Education for record.

If, after a degree has been conferred, it is discovered that the student's admission qualifications or academic records were fraudulent, or that the thesis, dissertation, work, evidence of achievement, written report, technical report, or professional practice report involved fabrication, alteration, plagiarism, ghostwriting, or any other form of academic fraud, and such circumstances are verified through investigation, the degree shall be revoked. The University shall publicly announce the cancellation of the degree certificate already issued, notify the person concerned to return the degree certificate, and notify other junior colleges, universities, and relevant authorities or institutions of the revocation and cancellation. The student's academic status shall thereafter be treated as withdrawal.

The University's "Guidelines for Handling Cases of Violations of Academic Ethics in Doctoral and Master's Theses and Dissertations" shall be separately prescribed.

Article 53-1

The titles of degrees conferred by departments, institutes, and degree programs shall comply with international conventions and trends and shall take into consideration the "Reference Manual for Chinese and English Names of Degrees Conferred" announced by the Ministry of Education. Such degree titles shall be determined with reference to the characteristics of the relevant department, institute, or degree program, curriculum content, the academic or professional field to which the curriculum belongs, and its academic or professional-practice orientation.

The Chinese and English names of various degrees conferred by the University, requirements for degree conferral, issuance of degree certificates, and relevant annotations shall be implemented after approval by the meetings of the respective colleges and departments/institutes and approval by the Academic Affairs Council.

The University's regulations governing degree conferral shall be separately prescribed and submitted to the Ministry of Education for record.

Article 54

During the period of study for a bachelor's degree, students who meet all of the following requirements may apply for graduation one academic year or one semester earlier than the normal graduation schedule:

1. All required courses and credits have been completed; the student's ranking in each semester is within the top 10 percent of students in the same year of the same department; and the student's conduct grade is 80 or above in every semester.

2. Male students born in or after the 94th year of the Republic of China calendar who apply to perform military service during their bachelor's studies shall be exempt from the requirement specified in the preceding subparagraph.

Students shall submit their applications within one week after the midterm examinations of the semester in which they intend to graduate. Applications shall be subject to preliminary review by the respective departments and secondary review and approval by the Office of Academic Affairs.

Students who, one semester or one academic year before the expiration of the prescribed period of study, have completed the courses and credits prescribed by their department but do not meet the requirements for early graduation shall nevertheless register for enrollment. The credits they are required to complete shall be handled in accordance with Article 24.

Article 55

Graduating students who have outstanding credits to complete and are required to retake or make up such credits during the second semester of the extended period of study may apply for suspension of studies during the first semester and shall be exempt from registration. Students who register during the first semester shall select at least one course.

CHAPTER VIII
ACADEMIC STATUS MANAGEMENT

Article 56

The department, year of study, academic performance, and records concerning registration, transfer between departments/groups, transfer to another institution, minor programs, double majors, suspension of studies, resumption of studies, withdrawal, and other academic-status matters shall be determined according to the original registration and academic-record documents maintained by the Office of Academic Affairs.

Academic-status data shall be maintained and archived by the University and permanently preserved.

Article 57

For freshmen, the student's name and date of birth shall be based on the information stated on the national identification card. Where the information stated in the documents certifying admission qualifications differs from that on the national identification card, it shall be corrected immediately.

Current students and alumni who have graduated or left the University before graduation and who apply to change their name, place of birth, or date of birth shall submit valid documents issued by the household registration authority. Upon approval by the University, the relevant records shall be corrected. The degree certificate originally issued by the University shall also be submitted to the University for amendment and affixing of the University seal.

CHAPTER IX
SUPPLEMENTARY PROVISIONS

Article 58

During their period of study at the University, students may apply for various scholarships in accordance with relevant regulations. Regulations governing applications for scholarships shall be announced by the Office of Student Affairs.

Article 58-1

Where University students are suddenly affected by a major disaster or epidemic recognized by the competent educational authority, and after a resolution has been adopted by a University meeting, separate regulations shall be prescribed concerning flexible academic arrangements, including admission examinations and eligibility, registration, payment of fees and course selection, leave of absence, academic assessment and credit transfer, suspension of studies, withdrawal, resumption of studies, refunds, period of study, graduation eligibility requirements, and other related matters.

For male students born in or after the 94th year of the Republic of China calendar who are enrolled in four-year bachelor's programs and resume conscription for active-duty compulsory military service as of January 1, 2024 (Republic of China Year 113), the University shall separately formulate the "Regulations Governing Flexible Study Arrangements for Bachelor's Students Performing Military Service During Their Period of Study" and submit them to the Ministry of Education for record.

Article 59

During their period of study at the University, students who demonstrate outstanding performance or violate University regulations may be handled in accordance with the University's regulations governing student rewards and disciplinary measures.

Students who believe that they have received unfair or unreasonable treatment concerning academic performance, rewards and disciplinary measures, or relevant administrative measures may file an appeal pursuant to the University's internal student appeal system.

Article 60

The procedures and formalities for applications under these Regulations shall be supplemented by separately prescribed regulations.

Article 61

Matters not provided for in these Regulations shall be handled in accordance with relevant laws and regulations.

Article 62

These Regulations shall take effect upon approval by the University Council and ratification by the President, and shall be submitted to the Ministry of Education for record. The same procedure shall apply to any amendments thereto.

" This regulation has been translated into English according to the original Chinese version. If there is any inconsistency or ambiguity between these two versions, the Chinese version shall prevail. "