

朝陽科技大學學生提高編級申請書

Chaoyang University of Technology Application for Promotion to a Higher Year/Class

申請人資料 Applicant Information		
姓名 Name	學號 Student No.	電話 Mobile
部別 Division (請勾選 please check) <input type="checkbox"/> 日間部 Daytime <input type="checkbox"/> 進修部 Evening		系別、年級、班別 Department, Year & Class
抵免學分數 Credits waived		申請提高編級 _____年級第_____學期 Apply for promotion to Semester_____ of Year_____
申請事由 Reason for application	原就讀於_____大學(院)_____系_____年級_____班 <input type="checkbox"/> 畢業 <input type="checkbox"/> 肄業 Originally studied at Class_____ Year_____ of the Department of _____ in _____ (Name of University/College) in the status of <input type="checkbox"/> Graduate <input type="checkbox"/> School Noncompletion. 於_____學年度經 <input type="checkbox"/> 轉學考試 <input type="checkbox"/> 大學入學考試 <input type="checkbox"/> 其他_____ 進入本校 _____系 _____年級 _____班 Through <input type="checkbox"/> School Transfer Exam <input type="checkbox"/> General Entry Exam <input type="checkbox"/> Other _____, admitted to Class _____ Year _____ of the Department of _____ in Chaoyang University of Technology. 隨申請書附上原校成績單及抵免學分申請書。 Transcripts from the original school and the application of credit waiver/transference are attached.	
申請人簽名 Signature of applicant		申請日期 Date of Application
系審查 Review by Department		
結果 Result : <input type="checkbox"/> 同意 Approved <input type="checkbox"/> 不同意 Not Approved		
系主任 Department Chair (簽章 Signature)		院長 College Dean (簽章 Signature)
教務處註冊組 Admissions Section, Office of Academic Affairs		
承辦人 Clerk of Admissions Section (簽章 Signature)	主任 Director of Admissions Section (簽章 Signature)	教務長 Dean of Academic Affairs (簽章 Signature)
註 Notes		
1.經重考再行入學之退學生或選讀生，依法取得學籍並辦理學分抵免時，其抵免學分經核准達以下標準者，得酌情准其申請提高編級，其提高編級不得高於退學年級，規定如下： If students (including visiting students), who previously withdrew school and re-entered via examination, have legally attained a student status, CYUT will discretionally consider to waive and/or transfer credits of completed courses and promote students to higher year/class. However, students should complete at least one-year study according to credit requirements of each semester for graduation. The year/class where the student is promoted should not exceed the year/class when he/she withdrew school. Regulations are as below: (一)新生抵免學分數達 18 學分以上者，得提高編級為一年級第二學期。 Freshmen who got more than 18 credits being waived and/or transferred will be promoted to the 2 nd semester of Year 1. (二)抵免學分數達 36 學分以上者，得提高編級為二年級第一學期。 Students who got more than 36 credits being waived and/or transferred will be promoted to the 1st semester of Year 2. (三)抵免學分數達 54 學分以上者，得提高編級為二年級第二學期。 Students who got more than 54 credits being waived and/or transferred will be promoted to the 2nd semester of Year 2. (四)抵免學分數達 72 學分以上者，得提高編級為三年級第一學期。 Students who got more than 72 credits being waived and/or transferred will be promoted to the 1st semester of Year 3. (五)抵免學分數達 88 學分以上者，得提高編級為三年級第二學期。 Students who got more than 88 credits being waived and/or transferred will be promoted to the 2nd semester of Year 3. (六)抵免學分數達 104 學分以上者，得提高編級為四年級第一學期。 Students who got more than 104 credits being waived and/or transferred will be promoted to the 1st semester of Year 4. 2.申請提高編級以一次為限，提高編級經核定者，不得申請變更或撤銷。 This application of promoting to highest year/class should not be more than once. Alteration or cancellation is not accepted after the application has been approved by the Department Chair and the College Dean. 3.提高編級學生至少須修業一年並依照各學期限修學分數修習始可畢業。 Students who have been promoted should complete at least one-year study according to credit requirements of each semester for graduation. 4.提高編級需填寫提高編級申請表，經系主任及學院院長同意後，送教務處註冊組彙辦。 Students who intend to apply for promotion should complete the application form and submit to Department Chair and College Dean for approval. The Admissions Section of Office of Academic Affairs will then handle the application.		