朝陽科技大學大學部學生提前畢業申請表
Chaoyang University of Technology Application for Early Graduation of Undergraduate

申請人資料 Applicant Information		
姓名 Name	學號 Student No.	電話 Mobile

部別 Division (請勾選 please check) ☐日間部 Daytime ☐進修部 Evening	系別、年級、班別 Department, Year & Class

申請_____學年度 第_____學期 Semester _____ of Academic Year _____

擬申請 Apply for (請勾選 please check)	☐ 提前 1 學期畢業 Early Graduation by One Semester ☐ 提前 1 學年畢業 Early Graduation by One Academic Year
附件 Attachment (請勾選 please check)	☐ 在校歷年成績單 Official Transcripts ☐ 成績排名證明書(系排名) Proof of Department Rankings in Each Semester

申請人簽名 Signature of Applicant	申請日期 Date of Application

各系初審 Review by Department

1. 依學則第五十四條規定，申請人符合以下條件得提出提前一學年或一學期畢業之申請。
   According to Article 54 of the School Regulation, applicants who fulfilled below requirements are eligible to apply early graduation: (請勾選 please check)
   ☐應修科目與學分全部修畢 All required subjects and credits studies are completed.
   ☐各學期(含申請當學期)名次在該系該年級學生數 10%以內 Department rankings in each semester (including current semester) falls within top 10%.
   ☐操行成績各學期均在 80 分以上 Average conduct grade is at 80 or above for each semester.
2. 結果 Result (請勾選 please check):
   ☐合格，待學期結束授課教師成績送出後複審。Qualified. Second review would be proceeded after the course instructor has sent out the result by end of semester.
   ☐不合格。Not qualified.

各系承辦人 Department Clerk	系主任 Department Chair
(簽章 Signature)	(簽章 Signature)

教務處註冊組複審 Review by Admissions Section, Office of Academic Affairs

3. 結果 Result (請勾選 please check):
   ☐該生可於_____學年度第_____學期提前畢業。
   Approved. Student can early graduate in the _____ semester of academic year _____.
   ☐該生申請提前畢業未通過。Rejected.

承辦人 Clerk of Admissions Section	主任 Director of Admissions Section
(簽章 Signature)	(簽章 Signature)

註 Notes

1. 請申請同學填完本申請表後，連同歷年成績單及各學期名次排名表(系排名)，一併繳至所屬各系所初審。
   Please submit this completed application form together with transcripts and proofs of department rankings to your department for first review.
2. 於擬畢業學期結束授課教師成績送出後，由教務處複審。
   Second review is conducted by the Office of Academic Affairs after the course instructor has sent out the result by end of semester.
3. 複審後，教務處註冊組將個別通知申請同學複審結果，並於教務處註冊組網頁公告。
   The Admissions Section of Office of Academic Affairs will inform individual applicant the result of application. The result will be posted on the webpage of the Office of Academic Affairs.