朝陽科技大學 Chaoyang University of Technology

學生學籍資料更改申請單 Application for Changes of Student Information

申請人資料 Applicant Information	
姓名 Name	學號 Student No.
系別、年級、班別 Department, Year & Class	部別 Division (請勾選 please check) ☐ 日間 Daytime ☐ 進修 Evening
更改事項 Items of changes (請勾選 please check)	☐姓名 Name ☐出生年月日 Date of Birth ☐家長地址 Address of Parents ☐戶籍地址 Address of Residence ☐身分證字號 ID number ☐出生地 Place of Birth ☐家長電話 Contact Number of Parents ☐其他事項 Others_____
更改內容 Content of Changes	
聯絡電話 Contact Number	**(務必填寫 Mandatory Field)** 行動電話 Mobile: _____ 家長行動電話 Mobile of Parents: _____
申改人簽名 Signature of applicant	申請日期 Application Date
註冊組填寫 By Admissions Section	
處理狀況 Processing Status	更改人 Update by

註 Notes

1. 凡申請更改姓名、身分證字號、戶籍地址及出生年月日者，需檢附個人戶籍謄本乙份(非全戶戶籍)。
   Copy of the household registration (only related part) is required for applications of changing name, ID number, residence address and the date of birth.
2. 更改地址需註明郵遞區號。
   Please specify the postal area code for change of address.
3. 『更改事項』欄，未更改部份請勿勾填。
   Please check only fields that need to change.
4. 學生申請更改流程：❶學生填寫申請單→❷〔檢附相關證明文件〕→❸繳交至註冊組（證明文件驗後立即歸還）。
   The application process for changes of student information:
   ❶Application form must be filled by the student → ❷Enclose relevant documents → ❸Submit documents to the Admissions Section (documents to return immediately after checking)
5. 本表蒐集之個人資料(C001 辨識個人者、C003 政府資料中之辨識者、C011 個人描述)及證明文件，於提出申請至完成更改申請期間於本校供更改學籍資料申請及必要業務聯繫之用，若未提供正確完整之資料，將無法完成更改申請。你得依個人資料保護法第 3 條行使查閱、更正個資等當事人權利，行使方式請洽本校註冊組(電話:04-23323000 轉 4012~4018)。
   The personal information (C001 Type for identifying individuals, C003 Type for identifying in government data, C011 Individual description) and supporting documents that Chaoyang University of Technology collected are only used for processing the application for changes of student information during the period when the application is under review within the school and when the contact of the relevant individual becomes necessary. Application would not be processed for submission of incomplete information. Applicants have the right to inquire and correct personal information according to Article 3 of the Personal Data Protection Act. For details please contact the Admissions Section of CYUT at 04-23323000 ext. 4012-4018.