

朝陽科技大學 Chaoyang University of Technology

學生修讀輔系/雙主修申請書 Application for Minor Study/Double Major

~填寫申請書請前先閱讀背頁 Please read Notes on the back page before completing this form~

申請人資料 Applicant Information	
姓名 Name	學號 Student No.
系別、年級、班別 Department, Year & Class	連絡電話 Contact Number
申請學期 Current Semester	部別 Division (請勾選 please check) <input type="checkbox"/> 日間 Daytime <input type="checkbox"/> 進修 Evening
擬申請 Apply for	學年度 第 學期 Semester _____ of Academic Year _____
(請勾選 please check) <input type="checkbox"/> 輔系 Minor Study <input type="checkbox"/> 雙主修 Double Major 系 Department	<input type="checkbox"/> 學士班 Bachelor Program <input type="checkbox"/> 碩士班 Master Program <input type="checkbox"/> 博士班 Doctoral Program <input type="checkbox"/> 碩士在職專班 In-service master program in 組 Group
指導教授同意 Supervisor's consent	申請雙主修之碩博士生必須得指導教授同意: Student of Master/Doctoral Program should get supervisor's consent if he/she is applying for double major: _____ (指導教授簽章 Signature of Supervisor)
附件 Attachment	在校歷年成績單(或另附成績排名證明書)一份 A copy of Official Transcript of Academic Record and/or Certificate of Ranking in Class
申請人簽名 Signature of applicant	申請日期 Application Date
審查 Review by	
①主系系主任 Director of first major department	②輔系/加修系系主任 Director of second major/minor study department
(請勾選 please check) <input type="checkbox"/> 具有選讀輔系/雙主修能力 Capable to take minor study/double major <input type="checkbox"/> 不具選讀輔系/雙主修能力 Not capable to take minor study/double major 原因 Reason: _____ <input type="checkbox"/> 其他 Other: _____ (簽章 Signature)	(請勾選 please check) <input type="checkbox"/> 同意選讀本系為輔系/雙主修 The department agreed to accept this application for minor study/double major <input type="checkbox"/> 不同意選讀本系為輔系/雙主修 The department did not agree to accept this application for minor study/double major 原因 Reason: _____ <input type="checkbox"/> 其他 Other: _____ (簽章 Signature)
③教務處註冊組/進修部聯合辦公室 Admissions Section / Joint Office of Evening Division of Academic Affairs	
結果 Result (請勾選 please check):	<input type="checkbox"/> 符合規定 Qualified <input type="checkbox"/> 不符合規定 Not Qualified
承辦人 Handle by (簽章 Signature)	單位主任 Section Head (簽章 Signature)

註 Notes

1. 申請人請親自填寫本申請書並檢附歷年成績單(及擬加修系所指定繳交之資料)，經主系及輔系/加修系系主任同意後(碩博士生亦須經指導老師同意)，將本申請書送至教務處註冊組/進修教學組彙辦，並於加退選辦理選修輔系/雙主修課程。

Please submit the application together with transcripts and documents required by the second major department (if any) to the Admissions Section/Teaching & Learning Section of Office of Academic Affairs, and online enroll the minor study/double major in the system of adding/dropping courses after getting the consent of the Director of your major department and second major/minor study department. Consent from Supervisor is also required for master and doctoral student.

2. 審查通過後，則以申請通過加修系之該學年度課程規劃為選修雙主修課程依據。

The curriculum planning of second major is administered according to the academic year when the application is accepted.

3. 日間部學生修讀同學制輔系/雙主修隨班修讀，如課程人數太多而需另行開班時，需繳交學分費(學分費依當學年度收費標準)。碩、博士班修讀下一級輔系及其他身分請依據輔系實施辦法辦理。

Credit charges for students of daytime division, regardless minor study or double major, may be required if additional class is opened to cater excessive students. Credit charges is administered according to the policy of that academic year. Master or doctoral students taking minor study of bachelor or master program, and students other than the above mentioned, shall follow the implementation policy of minor study.

4. 輔系學分應在主系規定最低畢業學分數以外加修。如有規定先修科目者，請依規定修習不計入輔系科目學分數可列計自由選修學分。

Credits of minor study should be added if the minimum graduation credits of the major department are fulfilled. Credits of prerequisite study should be excluded from the credits of minor study.

5. 申請修讀輔系/雙主修請於行事曆規定時間內辦理，逾期送件不予受理。

Please submit application according to the time schedule printed on the Academic Calendar. Late entries are not accepted.

6. 本校為辦理學生輔系/雙主修申請之目的，本表蒐集之個人資料(C001 辨識個人者、C057 學生(員)應考人紀錄)，在申請期間於校務地區進行雙主修申請審查及必要之業務聯繫作業，若未提供正確完整之資料，將無法進行申請資格審核。你得依個人資料保護法第 3 條行使查閱、更正個資等當事人權利，行使方式請洽本校註冊組(分機 4012~4016)/進修部聯合辦公室(分機 4623、4654)。

The personal information (C001 Type for identifying individuals, C057 Type for examination participation records) that Chaoyang University of Technology collected are only used for processing the application of minor study/double major during the period when the application is under review within the school and when the contact of the relevant individual becomes necessary. Application would not be processed for submission of incomplete information. Applicants have the right to inquire and correct personal information according to Article 3 of the Personal Data Protection Act. For details please contact the Admissions Section of CYUT at ext. 4012-4016 or the Joint Office of Evening Division at ext. 4623,4654.